



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of May 23, 2024

The Regular Meeting of the Wentzville Fire Protection District was held on May 23, 2024, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385

Chief Mosher called the meeting to order at 4:30 p.m. and led the Pledge of Allegiance.

Open Forum: No one from the public was present.

Chief Mosher called Roll. Three Board Members were present: Director Jennifer Houston, Director Frank Grassmuck, and Director Chad Wilson.

Other attendees included Assistant Chief Michael Scott, Fire Marshal Chris Cuddihee, Shop Steward Max Mueller, Captain Fred Hohenshell, and Firefighter Paramedic Pat Szarwinski, as well as Finance and Human Resource Manager Lisa Potts, Legal Counsel Dan McLaughlin, and Auditor Keith Slusser from Fick Eggmeyer.

The agenda was approved as presented in a motion by Director Houston and a second by Director Grassmuck. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

On a motion from Director Houston and a second from Director Wilson, May 13, 2024's regular meeting minutes were approved. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

Director Houston motioned to approve the bills as presented. The motion was seconded by Director Grassmuck. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

Old Business:

No Old Business.

New Business:

Keith Slusser from Fick Eggmeyer presented the 2023 Audit. He stated it was a clean, independent audit report. He reviewed the document indicating the district has paid off the 2018 bond and is expected to complete the bond payments in 2036. He discussed the pension liability and stated that 89% funded is an acceptable balance. Mr. Slusser stated the internal controls were tested, and no deficiencies or material weaknesses were found. Director Wilson asked if there were any concerns Mr. Slusser had. He reported honestly that this district is an example of how districts should be run and dedicated to internal controls and the use of technology. He has actively looked for problems and is unable to find them. Director Wilson inquired about the funding of the Defined Benefit, asking if it should be 100%. Mr. Slusser again replied that 89% of the funding was acceptable. Director Houston thanked everyone involved. Director Houston motioned to approve the 2023 District Audit. Director Grassmuck seconded. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

Officers Report:

Chief Mosher stated he would send a letter supporting the Mercy Hospital being brought to our district if the board agreed. They did and a letter will go out tomorrow. Chief Mosher brought a request from one of our members to hold a carwash sponsored by Liberty High School at Station 4. Chief Mosher presented the request to the district's insurance company as well as legal counsel. The board and legal counsel agree while community service is what we do, logistically, keeping the approach for the fire truck open is of utmost importance, and therefore will be declining this request. Chief Mosher shared events from the week with the board, including Run for the Wall and the Blue & Red Pray Breakfast at St. Pats.

Assistant Chief Scott reported on Apartment Fire Training taught by Chris Tobbin from St. Louis City Fire. He has received good feedback. There was also an EMS class this week.

Fire Marshal Cuddihee reported he is doing the school inspections.

Battalion Chief Willie Meyer has nothing to report.


Committee Reports:


Shop Steward Mueller provided a staffing update.

Legal Counsel had nothing to report.


The board has requested that the next meetings be on June 6th at 4:30 p.m. and June 10th at 4:00 p.m.

Director Houston motioned, and Director Wilson seconded the regular meeting to adjourn at 4:52 p.m. Director Houston -aye, Director Grassmuck- aye, and Director Wilson-aye.





Frank Grassmuck, Secretary



Stacy Krieger, Recording Secretary

