



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of October 5, 2023

The Regular Meeting of the Wentzville Fire Protection District was held on October 5, 2023, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385

Chief John Schneider called the meeting to order at 4:30 p.m. and led the pledge of allegiance

Open Forum: No one from the public was present.

Chief Schneider called Roll. Three Board Members were present: Director Jennifer Houston-present, Director Frank Grassmuck-present, and Director Chad Wilson-present.

Other attendees included Assistant Chief John LeDoux, Deputy Chief Michael Scott, Fire Marshal Chris Cuddihee, Battalion Chief Joe Hutson, Shop Steward Max Mueller, and Firefighter Paramedic Mike Szarwinski.

The agenda was approved as presented on Director Houston's motion and Director Grassmuck's second. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

On a motion of Director Houston and second of Director Wilson, the regular meeting minutes of September 28, 2023, were approved. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

Old Business:

Assistant Chief LeDoux reported resumes were collected over the past three days. He stated several good candidates have submitted resumes. The process will continue next week, with Thursday being the swim test, Friday being the practical portion, and the 23rd being a written video test, then interviews will take place. The plan is to have the final candidates to the board on November 2nd.

Assistant Chief LeDoux said he would meet with the adjuster tomorrow regarding the hail damage. He reported Fire Marshal Cuddihee and Inspector Mosher assessed the other stations, and there is minimal damage at other stations besides Station 3.

New Business:

Chief Schneider shared that Captain Shine, Firefighter Paramedics Plaggenberg, and Porter will receive the East Central Regional Life Saving award at a luncheon next Friday. SCCAD nominated this crew for their life-saving efforts.

Chief Schneider informed the board that Gilmore Bell completed the General Closeout of the 2016/2017 bonds. There is now an Annual Compliance report that will be done in-house.

Officers Report:

Chief Schneider confirmed next week's board meeting is being moved to Wednesday, 10/11, at 4:30 p.m.

Assistant Chief LeDoux gave a staffing update.

Deputy Chief Scott reported that he and Admin Assistant Krieger went to a PIO meeting, where they learned to use an APP to help with videoing for social media. It was a good meeting with informative speakers. He also reported crews went out for National Night Out and got a lot of great feedback from neighbors. Chief Scott stated he is putting the finishing touches on County Mutual Aid Training. He also shared with the Board that December 3 is the City of Wentzville's Christmas Parade, ending at Station 1.

Fire Marshal Cuddihee met with the St. Charles County Fire Marshal regarding code adoption, which the district adopted in 2021. Other Fire Districts are waiting for their cities to adopt before doing so. He also reported that 226 permits have been issued year to date.

Battalion Chief Huston left on a call.


Shop Steward Max Mueller indicated he thinks we have a good group of candidates, and they will be going through rigorous testing.

Legal Counsel McLaughlin was not present.

Community Outreach President, Firefighter Paramedic Szarwinski shared upcoming events. He stated the Coats for Kids distribution will be in early November. He explained what Operation Warm is for Director Wilson, indicating it is a program the Community Outreach partners with the Wentzville School District to purchase coats for kids identified in the school who will need them for the winter. He also reported that on October 28 is the trunk or treat with the City of Wentzville here at Station 1 from 11 to 1, and on December 9th will be our Breakfast with Santa at Station 1. There will be three-time slots.

Board Report: the next board meeting 10/11 at 4:30 p.m.

The board adjourned the meeting at 4:44 p.m. on a motion of Director Houston and seconded by Director Wilson. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary