



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of January 10, 2024

The Regular Meeting of the Wentzville Fire Protection District was held on January 10, 2024, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385

Chief John Schneider called the meeting to order at 4:00 p.m. and led the pledge of allegiance.

Open Forum: No one from the public was present.

Chief Schneider called Roll. Three Board Members were present: Director Jennifer Houston, Director Frank Grassmuck, and Director Chad Wilson.

Other attendees included Assistant Chief John LeDoux, Deputy Chief Michael Scott, Fire Marshal Chris Cuddihee, Inspector Steve Mosher, Assistant Shop Steward Bryan Notheis, Legal Counsel Dan McLaughlin, and CPA Rick Rognan.

The agenda was approved with the correction of the minutes to be approved from 2023 to 2024 on a motion by Director Houston and a second from Director Grassmuck. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

On a motion from Director Houston and a second from Director Wilson, the regular meeting minutes of January 4, 2024, were approved. Director Houston- aye, Director Grassmuck-aye, Director Wilson-aye.

Director Houston motioned, and Director Wilson seconded the approval of the closed meeting minutes of January 4, 2024. Director Houston- aye, Director Grassmuck-aye, Director Wilson-aye.

CPA Rognan presented the December Financial Report: Good news, the district came in at 96.62% of the budget, 3.38%, or \$537,456 under. Historically, the district comes in under budget; CPA Rognan stated this is a job well done on bottom-line management. CPA Rognan discussed the lines over and under budget. All revenue categories are better than budgeted by 13.6%. On the expense side, unscheduled overtime was over. However, Payroll combined is

under. IT technology is slightly over, as is Health & Safety. The Health & Safety overage is due to being billed for 2022 physicals in March 2023 and 2023, later in the year. Vehicle maintenance is over, and it has been discussed all year that it will go over. CPA Rognan discussed the supplemental payment for DB, shown below on the spreadsheet, and does not affect budget numbers. The district had a robust financial year, CPA Rognan indicated. The district interest allows more money in the reserve to supplement expenses, which is, again, excellent bottom-line management. Chief Schneider discussed the overtime due to not filling open spots on the suppression side and the timing of the Health and Safety. Some adjustments were made in the 2024 budget to recognize particular categories. Director Houston thanked everyone. CPA Rognan discussed the reserve, which is the same place as a year, even with supplemental DB contribution. 72% of expenses are in reserve. CPA Rognan informed the board he will try to log in during tax season.

Old Business:

No Old Business

New Business:

No New Business.

Officers Report:

Chief Schneider informed the board he received the fidelity statement, and the supplemental contribution was received by December 31st, which will be reflected on Nyhart's evaluation. He stated he had a few things to close.

Assistant Chief LeDoux stated he is working with Steve and Mike on the transition.

Deputy Chief Scott informed the board he submitted the radio grant and has worked with FEMA regarding the district's status as a government entity.

Fire Marshal Cuddihee reported on the house fire on Monday.

Battalion Chief Browder was not present.

Assistant Shop Steward Notheis also discussed the fire. The thermal imaging cameras were a tremendous asset in this fire. He also stated he has something for closed.

Legal Counsel had nothing to report.

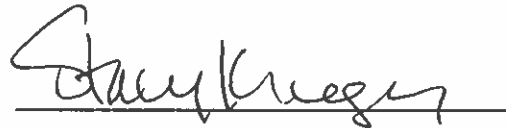
Board Report: Next Thursday, January 18, 2024, at 4:30. Reminder of five Thursdays in February and to decide on a date for a Meet & Greet.

The board suspended the meeting for closed session personnel at 4:21 p.m. on a motion from Director Houston, seconded by Director Wilson. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

The board returned to the open session at 5:11 p.m. The regular meeting was adjourned on a motion from Director Houston and a second from Director Wilson. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.



Frank Grassmuck, Secretary



Stacy Krieger, Recording Secretary