



Minutes of the Regular Meeting of the Board of Directors  
Of the Wentzville Fire Protection District of December 19, 2023

The Regular Meeting of the Wentzville Fire Protection District was held on December 19, 2023, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385.

Chief John Schneider called the meeting to order at 12:05 p.m. and led the pledge of allegiance.

Open Forum: No one from the public was present.

Chief Schneider called Roll. Three Board Members were present: Director Jennifer Houston-present, Director Frank Grassmuck-present, and Director Chad Wilson-present.

Other attendees included Assistant Chief John LeDoux, Deputy Chief Michael Scott, Fire Marshal Chris Cuddihee, Shop Steward Max Mueller, Legal Counsel Dan McLaughlin, and Battalion Chief Willie Meyer.

The agenda was approved as presented on a motion by Director Houston and a second from Director Grassmuck. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

On a motion of Director Houton and second of Director Wilson, the regular meeting minutes of December 14, 2023, were approved. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

**Old Business:**

Assistant Chief John LeDoux provided recommendations on the RFPs received and read on December 5, 2023. He stated all vendors submitted were reviewed and discussed with Fire Marshal Cuddihee and Fire Inspector Steve Mosher. The recommendations are as follows: Lawncare – Pezz Lawn Care; Generator – Fabick; HVAC – Murphy; Fire Extinguishers – American Fire Safety; Cleaning – Citiwide; Fire Sprinkler – Accurate; Plumbing (as needed) – Heggemann; Pest Control – Pezz Pest Control; Lawn Sprinklers – Premier Irrigations and

Lighting Co.; Electrical (as needed) – MR Bathe; Garage Door – Edelen. Director Grassmuck had a question on the backflow testing, and Assistant Chief LeDoux informed the Board it is three separate backflows that must be tested per the City of Wentzville. Director Houston motioned to approve the building maintenance vendors; it was seconded by Director Grassmuck. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

There was a discussion regarding a supplemental pension contribution. The Board would like to take a week to review the supplemental information provided by Nyhart. They understand that the deposit would need to be made by the end of the year to count towards the 2023 funding percentage.

**New Business:**

No New Business

**Officers Report:**

Chief Schneider reported that the medical insurance cards were mailed to employees yesterday, so they should receive them before January 1<sup>st</sup>.

Assistant Chief LeDoux had nothing to report.

Deputy Chief Scott attended the meeting remotely and informed the Board that he was healing nicely.

Fire Marshal Cuddihee stated that he would like to provide breakfast at the next Board Meeting.

Battalion Chief Willie Meyer was in attendance, off-duty. He wished everyone Happy Holidays.

Shop Steward Mueller had nothing to report.

Legal Counsel McLaughlin had nothing to report.

Board Report: The next meeting will be December 26 at 8:30 am.

The board suspended the meeting for closed session personnel at 12:23 pm on a motion from Director Houston, seconded by Director Wilson. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

The board returned to open session at 2:20 pm, and the regular meeting was adjourned on a motion of Director Houston and a second from Director Wilson. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.



Frank Grassmuck, Secretary



Stacy Krieger, Recording Secretary