



*Wentzville Fire Protection District  
HVAC Services  
Request for Proposal*

The Wentzville Fire Protection District will accept quotes for HVAC Maintenance service contracts for properties owned by the Fire District for 36 months (January 1, 2024, to December 31, 2026) preferred or a 12 months (January 1, 2024, to December 31, 2024) bid. The quote must be sealed in an envelope with the outside marked “**HVAC Maintenance Quote.**” The quotes must be received in writing at the fire district headquarters at 502 Luetkenhaus Blvd., Wentzville, Mo. 63385. Absolutely no email or facsimile quotes will be accepted. Quotes must be received before 4:00 p.m. on December 1, 2023. The quote will remain sealed until opened at the last Regular District Board Meeting for the week of December 4, 2023. The successful quotation will be awarded at the Regular District Board Meeting for the week of December 11, 2023. The Fire District will contract with the individual submitting the successful quote.

Pursuant to the Missouri Revised Statute, the Wentzville Fire Protection District may award a contract based on the quotes. The quote accepted, if any, will be the quote determined to be the lowest **and best quote**. The Wentzville Fire Protection District reserves the right to reject any or all quotes.

Specifications can be obtained on the Fire District’s website, [www.wentzvillefire.org](http://www.wentzvillefire.org), or by calling 636-332-9869, Monday through Friday, 7:30 a.m. to 4:00 p.m.

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(Company Name)

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(Authorized Signature)

***The above signed agrees to complete all parts of the HVAC preventative maintenance and service contract as requested for***

***Change/clean filters in all HVAC systems every quarter.***

***Clean, inspect, tune-up, and check pressures on all mechanical bi-annually (2 times per year at pre-season for cooling and pre-season for heating).***

***Technicians should be trained or certified in the Fire District's VRF and AAON systems.***

**Specify** this is a 12-month: January 1, 2024, to December 31, 2024. Bid \_\_\_\_\_

Or

36-month: January 1, 2024, to December 31, 2026 Bid \_\_\_\_\_

\$ \_\_\_\_\_ is the total preventive maintenance agreement for all five (5) stations.

\$ \_\_\_\_\_ is the total preventive maintenance agreement for House 1/HQ.

\$ \_\_\_\_\_ is the total preventive maintenance agreement for House 2.

\$ \_\_\_\_\_ is the total preventive maintenance agreement for House 3.

\$ \_\_\_\_\_ is the total preventive maintenance agreement for House 4.

\$ \_\_\_\_\_ is the total preventive maintenance agreement for House 5.

**Hourly price quote rates for January 1, 2024, through December 31, 2024 or 2026**

**Specify** this is a 12-month rate \_\_\_\_\_

Or

36-month rate \_\_\_\_\_

Y\_\_\_ N\_\_\_ Price quote rates are firm throughout the entire service contract agreement.  
If no, specify timing and updated rates.

\$ \_\_\_\_\_ is the hourly rate for all regular maintenance and repair work.

\$ \_\_\_\_\_ is the hourly rate for overtime service (evenings and weekends).

\$ \_\_\_\_\_ is the hourly rate for holiday service.

\$ \_\_\_\_\_ is the service fee for repair work.

\$ \_\_\_\_\_ is the holiday service fee for repair work.

\$ \_\_\_\_\_ is the truck service charge.

\$ \_\_\_\_\_ is the fee for fuel surcharge.

Please specify thresholds and rate: \_\_\_\_\_.

\$ \_\_\_\_\_ is the milage fee or travel fee.

\$ \_\_\_\_\_ is the shop fee.

Please list all other fees associated with maintenance or repair work not listed above.

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\_\_\_\_\_ Please note the maximum estimated response time for emergency service calls to our locations.

If there are any questions, please email Assistant Chief John LeDoux at [jledoux@wentzvillefire.org](mailto:jledoux@wentzvillefire.org) or Fire Marshal Chris Cuddihee at [ccuddihee@wentzvillefire.org](mailto:ccuddihee@wentzvillefire.org)

**The following are the locations to be maintained:**

- Location 1 – Fire House 1 & HQ -502 Luetkenhaus Blvd, Wentzville
- Location 2 -- Fire House 2--1855 Peine Road, Wentzville
- Location 3 – Fire House 3 - 1146 Clinton Prinster Memorial Drive, Foristell
- Location 4 – Fire House 4 –8210 Orf Road, Lake Saint Louis
- Location 5 – Fire House 5---99 Whisper Creek Drive, Wentzville

**Equipment list per house**

See following

**House 1 and HQ**

| <b><u>QTY</u></b> | <b><u>Manufacturer</u></b> | <b><u>Model No.</u></b> | <b><u>Description</u></b> | <b><u>Location</u></b> |
|-------------------|----------------------------|-------------------------|---------------------------|------------------------|
| 1                 | AAON                       | RQA-H-AC-ECON-GAS       | PACKAGED RTU              | RTU 1                  |
| 1                 | AAON                       | RQA-V-AC-PE-GAS         | SPLIT SYSTEM              | AHU 1                  |
| 1                 | AAON                       | RQA-H-AC-PE-GAS         | SPLIT SYSTEM              | AHU 2                  |
| 1                 | mitsubishi                 | PEFY-P12NMAU-E          | VRF-CEILING CASSETTE      | FCU 1                  |
| 1                 | mitsubishi                 | PEFY-P15NMAU-E          | VRF-CEILING CASSETTE      | FCU 2                  |
| 1                 | mitsubishi                 | PEFY-P12NMAU-E          | VRF-CEILING CASSETTE      | FCU 3                  |
| 1                 | mitsubishi                 | PEFY-P12NMAU-E          | VRF-CEILING CASSETTE      | FCU 4                  |
| 1                 | mitsubishi                 | PEFY-P12NMAU-E          | VRF-CEILING CASSETTE      | FCU 5                  |

|   |            |                      |                        |                    |
|---|------------|----------------------|------------------------|--------------------|
| 1 | mitsubishi | PEFY-<br>P12NMAU-E   | VRF-CEILING CASSETTE   | FCU 6              |
| 1 | mitsubishi | PEFY-<br>P12NMAU-E   | VRF-CEILING CASSETTE   | FCU 7              |
| 1 | mitsubishi | PEFY-<br>P24NMAU-E   | VRF-CEILING CASSETTE   | FCU 8              |
| 1 | mitsubishi | PEFY-<br>P18NMAU-E   | VRF-CEILING CASSETTE   | FCU 9              |
| 1 | mitsubishi | PEFY-<br>P15NMAU-E   | VRF-CEILING CASSETTE   | FCU 10             |
| 1 | mitsubishi | PEFY-<br>P48NMAU-E   | VRF-CEILING CASSETTE   | FCU 11             |
| 1 | mitsubishi | PEFY-<br>P08NMAU-E   | VRF-CEILING CASSETTE   | FCU 12             |
| 1 | mitsubishi | PEFY-<br>P15NMAU-E   | VRF-CEILING CASSETTE   | FCU 13             |
| 1 | mitsubishi | PEFY-<br>P24NMAU-E   | VRF-CEILING CASSETTE   | FCU 14             |
| 1 | mitsubishi | PEFY-<br>P24NMAU-E   | VRF-CEILING CASSETTE   | FCU 15             |
| 1 | mitsubishi | PEFY-<br>P06NMAU-E   | VRF-CEILING CASSETTE   | FCU 16             |
| 1 | mitsubishi | PEFY-<br>P24NMAU-E   | VRF-CEILING CASSETTE   | FCU 17             |
| 1 | mitsubishi | PEFY-<br>P24NMAU-E   | VRF-CEILING CASSETTE   | FCU 18             |
| 1 | mitsubishi | PEFY-<br>P27NMAU-E   | VRF-CEILING CASSETTE   | FCU 19             |
| 1 | mitsubishi | PURY-<br>P144TLMU-A  | VRF CONDENSER          | RCU-1              |
| 1 | mitsubishi | PURY-<br>P192TSLMU-A | VRF CONDENSER          | RCU-2              |
| 1 | mitsubishi | CMB-P1010NU-<br>GA   | BRANCH SELECTOR<br>BOW | BS-1               |
| 1 | mitsubishi | CMB-P1010NU-<br>GA   | BRANCH SELECTOR<br>BOW | BS-2               |
| 4 | INDEECO    | TBD                  | UNIT HEATERS           | UH 1-4             |
| 7 | COOK       | TBD                  | EXHAUST FANS           | EF 1-7             |
| 1 | TBD        | TBD                  | ELECTRIC HEATER        | OUTBUILDING<br>EH1 |

|   |         |     |                   |                     |
|---|---------|-----|-------------------|---------------------|
| 1 | TBD     | TBD | ELECTRIC HEATER   | OUTBUILDING<br>EH2  |
| 1 | TBD     | TBD | EXHAUST FAN       | OUTBUILDING<br>EF-1 |
| 1 | INDEECO | TBD | CUH-SEMI RECESSED | ENTRY               |

## **House 2**

| <b><u>QTY</u></b> | <b><u>Manufacturer</u></b> | <b><u>Model No.</u></b> | <b><u>Description</u></b>   | <b><u>Location</u></b> |
|-------------------|----------------------------|-------------------------|-----------------------------|------------------------|
| 1                 | AAON                       | RQ-003-8-<br>H-EA09-339 | PACKAGED<br>RTU             | RTU 1                  |
| 1                 | mitsubishi                 | PEFY-<br>P08NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 1                  |
| 1                 | mitsubishi                 | PEFY-<br>P08NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 2                  |
| 1                 | mitsubishi                 | PEFY-<br>P08NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 3                  |
| 1                 | mitsubishi                 | PEFY-<br>P06NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 4                  |
| 1                 | mitsubishi                 | PEFY-<br>P08NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 5                  |
| 1                 | mitsubishi                 | PEFY-<br>P36NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 6                  |
| 1                 | mitsubishi                 | PEFY-<br>P15NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 7                  |
| 1                 | mitsubishi                 | PEFY-<br>P06NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 8                  |
| 1                 | mitsubishi                 | PEFY-<br>P12NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 9                  |
| 1                 | mitsubishi                 | PEFY-<br>P12NMAU-<br>E2 | VRF-<br>CEILING<br>CASSETTE | FCU 10                 |

|   |            |                 |                   |       |
|---|------------|-----------------|-------------------|-------|
| 1 | MITSUBISHI | PURY-P120TKMU-A | VRF-CONDENSER     | CU-1  |
| 1 | GOODMAN    | GSX130361       | SPLIT SYSTEM      | CU-2  |
| 1 | WOLF       | 901641          | EXHAUST FANS      | KEF-1 |
| 1 | INDEECO    | TBD             | UNIT HEATER       | BAY   |
| 1 | INDEECO    | TBD             | UNIT HEATER       | BAY   |
| 1 | INDEECO    | TBD             | UNIT HEATER       | BAY   |
| 1 | INDEECO    | TBD             | UNIT HEATER       | BAY   |
| 1 | INDEECO    | TBD             | CUH-SEMI-RECESSED | ENTRY |

### **House 3**

| <b><u>QTY</u></b> | <b><u>Manufacturer</u></b> | <b><u>Model No.</u></b> | <b><u>Description</u></b> | <b><u>Location</u></b> |
|-------------------|----------------------------|-------------------------|---------------------------|------------------------|
| 1                 | KELVINATOR                 | KG6RC0C12A              | SPLIT SYSTEM              | SS-1                   |
| 1                 | KELVINATOR                 | KG6RC0C12A              | SPLIT SYSTEM              | SS-2                   |
| 1                 | KELVINATOR                 | KG6RC0C12A              | SPLIT SYSTEM              | SS-3                   |
| 1                 | KELVINATOR                 | KG6RC0C12A              | SPLIT SYSTEM              | SS-4                   |
| 1                 | KELVINATOR                 | KG6RC0C12A              | SPLIT SYSTEM              | SS-5                   |
| 1                 | CARRIER                    | TBD                     | SPLIT SYSTEM              | SS-1<br>OUTBUILDING    |
| 1                 | CARRIER                    | TBD                     | SPLIT SYSTEM              | SS-2<br>OUTBUILDING    |
| 1                 | TBD                        | TBD                     | UNIT HEATER               | TOOLROOM               |

## House 4

| <u>QTY</u> | <u>Manufacturer</u> | <u>Model No.</u>    | <u>Description</u>    | <u>Location</u> |
|------------|---------------------|---------------------|-----------------------|-----------------|
| 1          | AAON                | RQ-003-8-H-EA09-339 | PACKAGED RTU          | RTU-1           |
| 1          | mitsubishi          | PEFY-P08NMAU-E2     | VRF- CEILING CASSETTE | FCU-1           |
| 1          | mitsubishi          | PEFY-P08NMAU-E2     | VRF- CEILING CASSETTE | FCU-2           |
| 1          | mitsubishi          | PEFY-P08NMAU-E2     | VRF- CEILING CASSETTE | FCU-3           |
| 1          | mitsubishi          | PEFY-P06NMAU-E2     | VRF- CEILING CASSETTE | FCU-4           |
| 1          | mitsubishi          | PEFY-P08NMAU-E2     | VRF- CEILING CASSETTE | FCU-5           |
| 1          | mitsubishi          | PEFY-P36NMAU-E2     | VRF- CEILING CASSETTE | FCU-6           |
| 1          | mitsubishi          | PEFY-P15NMAU-E2     | VRF- CEILING CASSETTE | FCU-7           |
| 1          | mitsubishi          | PEFY-P06NMAU-E2     | VRF- CEILING CASSETTE | FCU-8           |
| 1          | mitsubishi          | PEFY-P12NMAU-E2     | VRF- CEILING CASSETTE | FCU-9           |
| 1          | mitsubishi          | PEFY-P12NMAU-E2     | VRF- CEILING CASSETTE | FCU-10          |
| 1          | mitsubishi          | PURY-P120TKMU-A     | VRF- CEILING CASSETTE | CU-1            |
| 1          | GOODMAN             | GSX130361           | SPLIT SYSTEM          | CU-2            |
| 1          | WOLF                | 301641              | KITCHEN EXHAUST       | KEF-1           |
| 1          | INDEECO             | TBD                 | UNIT HEATER-BAY       | UH-1            |
| 1          | INDEECO             | TBD                 | UNIT HEATER-BAY       | UH-2            |
| 1          | INDEECO             | TBD                 | UNIT HEATER-BAY       | UH-3            |
| 1          | INDEECO             | TBD                 | UNIT HEATER-BAY       | UH-4            |



|   |         |     |                      |       |
|---|---------|-----|----------------------|-------|
| 1 | INDEECO | TBD | CUH-SEMI<br>RECESSED | ENTRY |
|---|---------|-----|----------------------|-------|

## House 5

| <u>QTY</u> | <u>Manufacturer</u> | <u>Model No.</u>        | <u>Description</u>      | <u>Location</u> |
|------------|---------------------|-------------------------|-------------------------|-----------------|
| 1          | AAON                | RQ-003-8-H-<br>EA09-339 | PACKAGED<br>RTU         | RTU 1           |
| 1          | mitsubishi          | PEFY-<br>P08NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 1           |
| 1          | mitsubishi          | PEFY-<br>P08NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 2           |
| 1          | mitsubishi          | PEFY-<br>P08NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 3           |
| 1          | mitsubishi          | PEFY-<br>P06NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 4           |
| 1          | mitsubishi          | PEFY-<br>P08NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 5           |
| 1          | mitsubishi          | PEFY-<br>P36NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 6           |
| 1          | mitsubishi          | PEFY-<br>P15NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 7           |
| 1          | mitsubishi          | PEFY-<br>P06NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 8           |
| 1          | mitsubishi          | PEFY-<br>P12NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 9           |
| 1          | mitsubishi          | PEFY-<br>P12NMAU-E2     | VRF-CEILING<br>CASSETTE | FCU 10          |
| 1          | mitsubishi          | PURY-<br>P120TKMU-A     | VRF-<br>CONDENSER       | CU-1            |
| 1          | GOODMAN             | GSX130361               | SPLIT SYSTEM            | CU-2            |
| 1          | WOLF                | 901641                  | EXHAUST<br>FANS         | KEF-1           |
| 1          | INDEECO             | TBD                     | UNIT HEATER             | BAY             |

|   |         |     |                      |       |
|---|---------|-----|----------------------|-------|
| 1 | INDEECO | TBD | UNIT HEATER          | BAY   |
| 1 | INDEECO | TBD | UNIT HEATER          | BAY   |
| 1 | INDEECO | TBD | UNIT HEATER          | BAY   |
| 1 | INDEECO | TBD | CUH-SEMI<br>RECESSED | ENTRY |

- *To be accepted, the quote must include proof of proper insurance for all personnel working on the fire district property.*