



Minutes of the Regular Meeting of the Board of Directors  
Of the Wentzville Fire Protection District of June 10, 2024

The Regular Meeting of the Wentzville Fire Protection District was held on June 10, 2024, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385

Chief Mosher called the meeting to order at 4:02 p.m. and led the Pledge of Allegiance.

Open Forum: No one from the public was present.

Chief Mosher called Roll. Three Board Members were present: Director Jennifer Houston, Director Frank Grassmuck, and Director Chad Wilson.

Other attendees included Assistant Chief Michael Scott, Fire Marshal Chris Cuddihee, Shop Steward Max Mueller, Finance/HR Manager Lisa Potts, and CPA Rick Rognan.

The agenda was approved as presented in a motion by Director Houston and a second by Director Grassmuck. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

On a motion from Director Houston and a second from Director Wilson, June 6, 2024, regular meeting minutes were approved. Director Houston-aye, Director Grassmuck-aye, and Director Wilson- aye.

CPR Rognan presented the May Financials. 41.7% is the benchmark. We are 45.12% over budget, or \$596,000. As history shows, the district will trend down and should be on budget by October or November. CPR Rognan discussed over-budget items. Revenue has exceeded budget, and building permits are above budget as well. Interest is doing great for the district. There is 9.3% more revenue than last year. Salary and Wages are slightly up, but it is timing. Building maintenance is at 62.35% has to do with hail damage. Timing of expenses and when the funds were received last year. The IT line item is at 85.75%, and this is where we were last year. Insurance Employee, again a timing of payment issue, on target here as well. PR will most likely be over due to the initiative in August. Vehicle maintenance is one month ahead so we will monitor it. Chief Mosher reiterated that the building maintenance, vehicle maintenance, and PR line items are potentially going over.

**Old Business:**

No Old Business

**New Business:**

CPA Rognan discussed Senate 870, an annual compliance regulation covering the district's reimbursement rate. The district will request 100% reimbursement on any Chapter 99, 100, or 353 projects. CPA Rognan informed the board that the project parties must come before the board if they want to negotiate a rate of less than 100%. If a negotiated rate less than 100% is agreed upon, CPA Rognan suggests the parties sign a document with the agreement's clauses.

Chief Mosher read Resolution 24-04 in the short form for a first reading:

**Resolution # 24-04**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE WENTZVILLE FIRE PROTECTION DISTRICT OF ST. CHARLES COUNTY, MISSOURI ("DISTRICT"), SETTING A 100% REIMBURSEMENT RATE FOR PROPERTY TAXES OF EVERY TYPE FOR THE PURPOSES OF PROVIDING EMERGENCY SERVICES AS AUTHORIZED UNDER THREE SEPARATE MISSOURI STATUTES**

WHEREAS, during 2018, Senate Bill 870 was passed and signed by the Governor, which is intended to authorize fire protection districts and certain other emergency services to be entitled to be reimbursed up to 100% from three separate tax abatement or related statutes, namely §99.848, RSMo, §100.050, RSMo, and §353.110 RSMo, and

Chief Mosher read Resolution 24-04 in the short form for a second reading:

**Resolution # 24-04**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE WENTZVILLE FIRE PROTECTION DISTRICT OF ST. CHARLES COUNTY, MISSOURI ("DISTRICT"), SETTING A 100% REIMBURSEMENT RATE FOR PROPERTY TAXES OF EVERY TYPE FOR THE PURPOSES OF PROVIDING EMERGENCY SERVICES AS AUTHORIZED UNDER THREE SEPARATE MISSOURI STATUTES**

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Director Houston moved to approve Resolutions 24-04. The motion was seconded by Director Grassmuck. Director Houston-aye, Director Grassmuck-aye, and Director Wilson- aye.

**Officers Report:**

Chief Mosher provided the board with information regarding Prop P, a Q&A being worked on by Creative Entourage. He also presented a call volume report indicating variation in the report due to dispatch changing response to the closest truck, which may not necessarily be our call. He informed the board that the reporting program for call volume changed to ESO on June 1st. Chief Mosher also presented a Social Media report. This is a new report, but it will be presented each month going forward. We are looking for ways to improve our reach and know that videos do better.

Assistant Chief Scott stated he made some great contacts for training at the conference over the weekend.

Fire Marshal Cuddihee presented his report. He reported he has been inspecting the schools, which are wrapping up.

Battalion Chief Willie Meyer had nothing to report.


**Committee Reports:**

Shop Steward Mueller had nothing to report.

Legal Counsel was not present.

Director Houston motioned, and Director Grassmuck seconded to suspend the regular meeting for a closed session at 4:50 pm. Director Houston -aye, Director Grassmuck- aye, and Director Wilson-aye.

The board returned to open session with no comments. On a motion of Director Houston, seconded by Director Grassmuck, the meeting was adjourned at 5:01 PM. Director Houston -aye, Director Grassmuck- aye, and Director Wilson- aye.

  
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Frank Grassmuck, Secretary

  
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Stacy Krieger, Recording Secretary