



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of November 18, 2021

The Regular Meeting of the Wentzville Fire Protection District was held on November 18, 2021, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385

Chief Schneider called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance

Open Forum: No one from the public made comments.

Roll Call: Chief Schneider called roll. All Board Members were present Director Bob Hawkins-present, Director Jennifer Houston-present, and Director Frank Grassmuck-present.

Also in attendance were Assistant Chief John LeDoux, Deputy Chief Michael Scott, Fire Marshal Chris Cuddihee, Battalion Chief Willie Meyer, Shop Steward Max Mueller, Assistant Shop Steward Bryan Notheis, Firefighter Paramedics Pat Szarwinski and Brent Stenslokken as well as CPA Rick Rognan and Mr. Gene Rollins.

Director Hawkins made a motion to approve the agenda as presented it was seconded by Director Grassmuck. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

On a motion of Director Hawkins and second of Director Houston, the regular meeting minutes of November 9, 2021, were approved. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

CPA Rognan provided the financial report for October. CPA Rognan stated the benchmark for 10 months in is 83.30%. The district is at 83.65% or .35 over budget, \$50,269. He reviewed previous years; stating the trend is in our favor. We are frontload on many categories. CPA Rognan reviewed the revenue and expenses. The revenue amount budgeted for 2021 has been met and is \$81,356 better than budget. The Fire Marshal's office is \$461,866 more than budgeted. This is outstanding. Interest won't make the mark; but we knew this. Interest will come back in 2023-2024. There is a difference of 8.48% more revenue from last year to this year. This shows the growth in our area. CPA Rognan went through the expense categories indicating unscheduled overtime is slightly more, we need to watch as we are a month ahead. He stated building maintenance should be good. CPA

Rognan reported IT technology is on target. Dues and Subscription are trending to be on budget as well. Fuel is slightly ahead of schedule and will most like be over. Gas prices continue to go up. over. CPA Rognan commend everyone for great bottom-line management. He stated the reserves will be in the same spot as last year assuming the district spends everything budgeted. This will be \$9 million or 62.22% of expenses in reserve. CPA Rognan stated calls are significantly more than last year. 473 calls this year and last year 407 calls, up 66 calls for the month of October. The district is up 798 up from last year and is on target for 5400-5500 calls this year.

Old Business:

No Old Business

New Business:

CPA Rognan presented the 2022- Budget. He reported Labor Management has done an outstanding job preparing the proposed allocations. The document provided three years of historical data with a 2021 annualized column. Nine months of this column are actual, and the last three months are annualized. CPA Rognan indicated this is just a presentation, no approvals being asked for tonight. In the revenue category he reminded the board the \$14,952,413 was set in September when the tax rate was set. He reported building permit revenue will be increased by \$50,000 but there is still a strong chance to exceed this amount. Interest will be lowered to \$35,000. Interest won't be coming back until 2023-2024. CPA Rognan stated revenue is proposed at \$15,338,413 which is an additional \$855,897 over 2021. He reviewed the expenses, reminding the board these are just appropriations and authorizations would come at the time of the expense. CPA Rognan went line by line through the proposed expenses. Several lines items are being reduced; committee heads have a good grasp on their categories. A few lines items are being increased due to supply chain and inflation reasons. Fuel is one for example, it is being increased by \$10,000 over last year. CPA Rognan indicated the insurance line has a proposed increase of 7% from last year, industry standard increases are 7-12%. He did commend the district for the reduction in Insurance P&C this line item is going down by \$84,171. Office supplies are also proposed to be decreased. Professional fees are proposed to go up slightly. PR will remain the same. Pension employee has a proposed increase of \$374,639. Energy costs are going up slightly. Vehicle maintenance is going down. Total expenses are proposed at \$15,291,496 an increase of \$92,900 over last year. CPA Rognan stated Labor Management has taken a very conservative approach and does a great job. He went over the debt service, reminding the board of the voluntary reduction they took from \$0.10 to \$0.09 Capital projects proposed for 2022 are vehicles, computers, software. The board had no questions currently and indicated they will review for a December 9th approval.

Officers Report:

Chief Schneider reminded the board the meeting next week is Monday the 22nd. He stated he will be bringing information regarding the CBA, health contract and staff agreements. He said they should have work comp renewal information as well. Chief Schneider informed the board the vehicle was slated for 9806 is in production and we should receive before the end of the year.

Assistant Chief LeDoux reported he and DC Scott attend BC process in O'Fallon. He also stated he and our insurance broker had a meeting with MEM and are working on a number for renewal, we are looking for a flat renewal with all new procedures being put in place.

Deputy Chief Scott stated crews finished live fire training. He also reported we received the MEM safety grant, and an order for the equipment in that. The district may get the new equipment by the end of the year. He also stated he has started working on training for 2022, indicating EMS classes are scheduled. ACLS starts in December for medics. DC Scott is also working with FEMA and SEMA for reimbursements for COVID.

Fire Marshal Cuddihee reported he is issuing a 240-apartment complex. He stated there are a lot of apartments coming to our fire district. This complex is 10 buildings, a big club house, a maintenance shed as well as a pool.

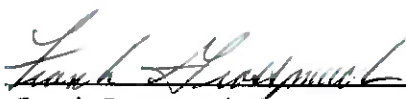
Battalion Chief Meyer had no report he was called to an incident.

Legal Counsel McLaughlin was not present.


Shop Steward Mueller had nothing to report indicating it has been a busy day. Everything else is good.

Chief Schneider informed the board the office is having a lunch for Phil and his wife tomorrow. Chaplain Phil does plan to come to a board meeting before the end of the year.

On a motion of Director Hawkins and a second of Director Grassmuck, the meeting adjourned at 6:29 p.m. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.



Frank Grassmuck, Secretary



Stacy Krieger, Recording Secretary