



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of December 9, 2021

The Regular Meeting of the Wentzville Fire Protection District was held on December 9, 2021, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385

Chief Schneider called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Director Bob Hawkins-present, Director Jennifer Houston-present, and Director Frank Grassmuck-present.

Also in attendance were Fire Marshal Chris Cuddihee, Battalion Chief Chris Browder as well as CPA Rick Rognan.

Director Hawkins made a motion to approve the agenda as presented it was seconded by Director Grassmuck. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

On a motion of Director Hawkins and second of Director Grassmuck, the regular meeting minutes of December 2, 2021, were approved. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

There were no questions on the bills and on a motion of Director Hawkins and seconded by Director Houston the bills were approved as presented. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

CPA Rognan provided the financial report for November. The benchmark for November is 91.60%, currently the district is 2.14% under budget or \$307,357 under. As discussed throughout the year, the district has been trending to be under budget. This has been achieved. Barring no extreme circumstances, the district will be under budget for 2021. CPA Rognan stated revenue has exceeded what was budgeted, however the interest line item has run short of the budgeted expectation. This was known early into the year that it would not make the mark. There are only a few expense categories that are over. Gasoline and oil are slightly over. CPA Rognan commended management and the

committee heads for creating a budget and adhering to it. The district is slated to have 65.49% of expenses in reserve at the end of 2021. He stated permitting is strong and acknowledged the Fire Prevention Bureau for their work on inspections and permitting. Call volume is up from last year. The district is on trend to run over 5500 calls for 2021. As always CPA Rognan stated to stay conservative.

Old Business:

CPA Rognan discussed his engagement letter for 2022 which was presented earlier. The board had no comment and on a motion of Director Hawkins and second of Director Houston, CPA Rognan's services were approved for 2022. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

Approval of 2022 Budget. The board has reviewed the budget proposal over the last few weeks there was no discussion and on a motion of Director Hawkins and a second from Director Grassmuck the 2022 budget was approved. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

New Business:

Two workers' compensation renewal offers were received for the period of January 15, 2022-January 15, 2023. Missouri Employers Mutual (MEM) the current carrier for a zero dollar increase and another from a new company in the workers' compensation market, 7710 in the sum of \$250,472. The committee has recommended staying with MEM. The board agreed. Director Hawkins motioned and Director Grassmuck seconded the MEM renewal. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

Officers Report:

Chief Schneider informed the board he met with several state and house representatives regarding the personal property tax bills. He also thanked the community outreach for a nice breakfast with Santa as well as thanking the on and off duty personnel that helped at this event and the Santa parade on Sunday. Chief Schneider shared a thank you note from the Community Arts Foundation sharing their appreciation for our members help.

Assistant Chief LeDoux was not present.

Deputy Chief Scott was not present.

Fire Marshal Cuddihee stated inspections and permitting is still up. He also stated he is working with the crews to set up tours at GM.


Battalion Chief Browder wished everyone a Merry Christmas.

Legal Counsel McLaughlin was not present.

Shop Steward Mueller was not present.

Chief Schneider reminded everyone the meeting next week is on Tuesday, December 14th at 3 pm.

On a motion of Director Hawkins and a second of Director Grassmuck, the meeting adjourned at 6:29 p.m. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.



Frank Grassmuck, Secretary



Stacy Krieger, Recording Secretary