



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of September 8, 2022

The Regular Meeting of the Wentzville Fire Protection District was held on September 8, 2022, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385 immediately following the Tax Rate Hearing at 6:12 p.m.

Fire Chief John Schneider called the meeting to order and led the Pledge of Allegiance.

Open Forum: No one from the public addressed the Board.

Chief Schneider called roll. Two Board Members were present Director Bob Hawkins-absent, Director Jennifer Houston-present, and Director Frank Grassmuck-present.

Also in attendance were Assistant Chief John LeDoux, Deputy Chief Michael Scott, Fire Marshal Chris Cuddihee Battalion Chief Willie Meyer, Shop Steward Max Mueller, Captains Ryan House, and Mark Dwyer, as well as Firefighter Paramedics Mike Szarwinski and Ben Holste. CPA Rick Rognan and Joyce Scott were also present.

Director Grassmuck made a motion to approve the agenda as presented. It was seconded by Director Houston Director Hawkins-absent, Director Houston-aye, Director Grassmuck-aye.

Director Grassmuck motioned, and Director Houston seconded the approval of the Board Meeting Minutes of September 1, 2022, Director Hawkins-absent, Director Houston-aye, Director Grassmuck-aye.

CPA Rognan discussed the Financial Report stating we are eight months in, and the benchmark is 66.6%, the district is at 62.35% or 4.25% under budget which is \$650,000 under budget. History shows we are trending to be below budget. He discussed the summary of revenue and expenses. 99.5% of revenue has been collected. CPA Rognan reported building permits are doing great. The categories that are over budget are timing issues, except for fuel which will be over. Compared to last year the district has spent \$66,941 less in 2022 over 2021. CPA Rognan stated this is great bottom-line management. He discussed a snapshot of reserves indicated the district can expect 68% of expenses in reserve at the end of 2022. CPA Rognan stated calls are down by two calls from last year but have run 406 calls for the year.

Old Business:

No Old Business

New Business:

Adoption of Resolution 22-07 Director Grassmuck read in the short form:

WENTZVILLE FIRE PROTECTION DISTRICT

RESOLUTION NO. 22-07

WHEREAS, The Board of Directors of the Wentzville Fire Protection District of St. Charles County, Missouri, at a public hearing held September 8, 2022, discussed the financial affairs and expenses for the Wentzville Fire Protection District's 2023 fiscal year; and,

WHEREAS, a Public Hearing is required by the Missouri Revised Statutes concerning the proposed budget and tax rate with said Public Hearing being held on September 8, 2022, and,

WHEREAS, The Board of Directors of the Wentzville Fire Protection District of St. Charles County, Missouri, after study of the District's finances and contingent expenses for 2023, which includes general operating and debt service expenses, have arrived at a regular tax levy for the 2022 tax year for utilization in the 2023 fiscal year.

And on a motion Director Grassmuck and a second of Director Houston, Resolution 22-07 was approved. Director Hawkins-absent, Director Houston-aye, Director Grassmuck-aye

Open and review of 2015 Suburban bid. It was placed out to bid, the district received three bids, one mailed, one in person and one emailed. Mark Dwyer was present to weigh in as fleet manager. Director Grassmuck opened and read the bids:

Joey Newton \$10,098.98

Scott Dee \$10,123

Chris Blevins Fire Chief Old Monroe Fire Protection District \$22,000

Captain Dwyer stated he wanted to have a minimum bid of \$20,000 for this sale, but it was not specified on the Bid Notice. Captain Dwyer stated he was good with the \$22,000 bid. He discussed the new 2022 Suburban that replaced this vehicle indicating costs were more than anticipated and was slightly over budget on the new buggy. Director Houston discussed being good stewards and paying forward to a neighboring fire district and suggested offering the 2015 to Chief Blevins of the Old Monroe Fire District for \$20,000. There was discussion regarding the options on the 2015 Suburban. Director Grassmuck and Director Houston were of different opinions as to offering and accepting \$20,000 for the vehicle to neighboring Old Monroe Fire Protection District rather than the specified bid offered of \$22,000. The decision on the amount to accept will be a tie breaking decision of Director Hawkins at the next meeting on September 15, 2022.

Officers Report:

Chief Schneider nothing to report.

Assistant Chief LeDoux provided an update on county procedures, Fire Marshal and he have been doing environmental studies. He has been reviewing the GIS platform, starting to work on this and will get a committee together to help produce good data for future planning.

Deputy Chief Scott reported he is staying on top of the SEMA/FEMA reimbursement. On the training side, we are hosting Trench Rescue in September and in November Nozzle Forward, this is class is being attended by out of state people. We are also hosting Fire Survival Ground in December. He stated that he and the committee are already planning for trainings in 2023.

Fire Marshal Cuddihee over 30 permits to be reviewed in the cue. The smoke up the school bus video dropped earlier this week. Great video. Director Grassmuck discussed the new Harvest neighborhood there are over 900 houses.

Battalion Chief Willie Meyer stated there are several PFEs relating to Patriot's Day going on this weekend.

Legal Counsel McLaughlin was not present.


Shop Steward Mueller stated everything is going well.

Firefighter Paramedic Mike Szarwinski shared upcoming events to include Community Partners event September 27 at Friendship, October 29 is the Trunk or Treat at Station 1 and Breakfast with Santa will be December 10th. Today he shared the Community Outreach met with St. Charles County Kinetic Park Officials and donated funds to cover bike helmet.

Captain Dwyer shared with the board that this week has been annual pump testing. One truck will need additional servicing. He stated getting parts is super difficult.

Director Houston provided an update to scheduling needs. It was decided to drop the September 29th meeting due to five Thursdays.

On a motion of Director Grassmuck and a second of Director Houston, the meeting adjourned at 6:40 p.m. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary